Preventing Injuries from Robberies and Assaults

Basic Security Measures

Make the Workplace Safer

☐ Post emergency telephone numbers.
☐ Post laws against assault, stalking, and violent acts.
☐ Have good lighting in the workplace.
☐ Have good lighting and security in parking lots and other areas where people go alone at night.
☐ Have more than one exit workers can reach in case of emergency.
☐ Schedule at least two people per shift, especially at night.
☐ Train workers on what to do in case of robbery, crime, or a potentially violent situation.
☐ Set up a reporting process for violent incidents and threats.
☐ Don’t require servers to wear revealing or sexy uniforms.

Follow Safe Work Practices

☐ Keep background noise down so people will be aware of any problem.
☐ Use the “buddy system” when walking to public transportation and parking areas.
☐ Make sure back doors are locked at night. Workers should still be able to exit easily.

Handling Cash

Make the Workplace Safer

☐ Leave a clear, unobstructed view of the cash register area from the street.
☐ Post signs that the cash register only contains a small amount of cash.
☐ Store larger amounts of cash in a drop safe.

Follow Safe Work Practices

☐ Don’t count cash in front of customers.
☐ Use the “buddy system” during cash drops.
Security Systems

Make the Workplace Safer

☐ Have working locks and alarms kept in good condition.
☐ Have a way to communicate with the police or security personnel, like a “panic” button or silent alarm.
☐ Provide surveillance cameras and/or mirrors.